



Policies and Procedures

Section Three – Staff Policies

305 – TEACHERS ON CALL

The school recognizes that from time to time, teachers are not available to carry out their regular duties. In these instances, teachers on call are required.

Policy 305.1

The principal is responsible for securing Teachers on Call for short term teacher absences.

Policy 305.2

All Teachers on Call must be approved by the superintendent and be legally able (according to standards of the Independent Schools Branch of the Ministry of Education) to work as a TOC in BC.

Policy 305.3

Teachers on call will receive a daily rate of remuneration. This rate will be reviewed annually. Changes to the rate are at the discretion of the superintendent.

Policy 305.4

For consecutive days of teaching, Teachers on Call will receive the daily rate for the first five days. Additional days will be paid at 1/195 of where the TOC is located on the current KCS salary grid.