



Form 405E – MEDICAL RESPONSE PLAN FOR FIELD TRIPS

Field Trip Description _____
Date _____ Field Trip Destination _____
Trip Leader _____ Contact # on trip _____
Additional Chaperones _____

First Aid Kit

brought by trip leader provided by personnel at field trip destination

First Aid Provider

trip leader accompanying adult _____ personnel at field trip destination

Students on Field Trip with Specific Medical Concerns

Name: _____ Concern: _____

Plan: _____

Name: _____ Concern: _____

Plan: _____

Name: _____ Concern: _____

Plan: _____

PROCEDURES

Minor Injuries

- dealt with by first aid provider indicated above
- contact parent to recommend further medical attention (if appropriate)

Moderate Injuries

- dealt with by first aid provider indicated above
- contact parent to recommend further medical attention, school and 911 if necessary for transportation
- if ambulance is used - do not accompany student – arrange to have parent meet at the hospital

Serious Injuries

- call 911; provide appropriate first aid care prior to arrival of ambulance
- contact parent & school as soon as possible
- do not accompany student in ambulance – arrange to have parent meet ambulance at the hospital

All First Aid Responses require the completion of a Student Incident Form.

(trip leader signature)

(Principal signature)