



Policies and Procedures

Section Seven – Miscellaneous

701 – USE OF SCHOOL EQUIPMENT

Policy 701

School Equipment may leave the school premises for educational purposes. Such use must have the Principal's knowledge and approval to ensure accountability.

PROCEDURES

1. To promote community and ministry co-operation, school equipment may be loaned, at the discretion of the principals, to community and church organizations for non-educational purposes.
2. In situations where there is sufficient value in the school equipment or when the duration of use is prolonged, one of the following forms should be used:

Form 701A – Off Campus Use of School Equipment by Students

Form 701B – Off Campus Community Use of School Equipment