



Policies and Procedures

Section Seven – Miscellaneous

704 – CLOSED CAMPUS

Introduction

Kelowna Christian School recognizes that the majority of KCS students are not from the local neighborhood and they will remain on site during lunch times. The City of Kelowna has not granted us school zone status and both campuses are adjacent to fairly busy roadways. The safety of our students is of utmost importance and we do not wish to put them in harms way on the local busy streets.

Policy 704

The Elementary and Middle School campuses of Kelowna Christian School are closed campuses. The High School operates in a manner described below.

PROCEDURES

1. Elementary, Middle and High School students may not leave the school grounds during the day unless:
 - a) they are going to an appointment for which a note has been provided to the office. Upon leaving the campus, students are required to sign out at the office.
 - b) parental permission has been granted (note provided) for a student that lives in the local neighborhood to go home for lunch
 - c) they are part of an approved field trip.
2. Students in grades 10/11/12 may leave the school grounds during lunch time without signing out at the office.
3. Students in grades 11/12 may leave the school grounds during a spare provided they sign out at the office and provided they have a *Permission to Leave During Spare* form (Form 704) completed and filed at the office.
4. Students leaving school grounds will do so in a safe and lawful manner. If they are driving, for instance, they will obey laws such as passenger restrictions on drivers with an 'N' license.
5. Visitors to KCS classrooms must adhere to the procedures outlined in *Policy 407 – School Visitors*.