

Policy 416 – Supervision Policy

- 1) In or around the school building (before, during and after school): Each campus has its own supervision schedule that is posted in the staff room or office. Staff members are assigned to specific areas for inside or outside duty. Major disciplinary incidents are dealt with by the administration. Should first aid be required the necessary steps are taken to address the injury. Accident reports are filled out by the classroom or duty teacher and filed in the first aid area.
- 2) While away from the school on field trips: In the planning stages of medium to high risk field trips, parents will receive information letters as well as permission slips. For low risk field trips the consent signed on the registration forms each year are sufficient. We follow all appropriate protocols as outlined in the Youth Safe Outdoors: Offsite Safety for BC Schools binder.
- 3) Additional policy related to field trip approval, safety and supervision may be found in policy 405

Date Agreed:
Amended:

415 – Discrimination Protection