

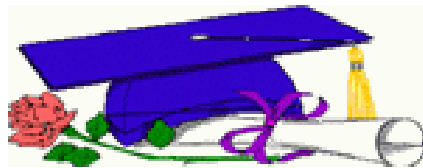


Please keep this booklet in a safe place - it is the only one issued from the school.

Further copies may be obtained from the school website, and are the responsibility of the student to print.

GRADUATION TRANSITION PLAN DRAFT BOOKLET

2012-2013



Revised June, 2012

GRADUATION TRANSITION PLAN DRAFT BOOKLET

PURPOSE of this GRAD TRANSITION PLAN BOOKLET

The purpose of this booklet is to assist you in preparing for your Grad Transition Plan presentation. Once this booklet is completed and approved by Mrs. Hallonquist (during a 30 minute appointment), you will transfer the information to your chosen method of presentation (Power Point, scrapbook, Prezi, binder, video, website).

This booklet contains ideas and websites for collecting information easily.

Please begin this booklet this summer!



***Sleuth and snoop this summer
to avoid stress next year!***

INTRODUCTION – What You Need to Know

The B.C. Ministry of Education graduation requires that every B.C. student produce and present a Grad Transition Plan (worth 4 credits) in order to graduate. No exceptions!

First Step: Complete this booklet thoroughly and neatly.

Second Step: Book a **30 minute appointment** to review your booklet with Mrs. Hallonquist.

Third Step: After your booklet has been approved, **create a "product"**, i.e. a video, a Prezi, a binder, a scrapbook, a Power Point presentation or a website containing all of the information in this booklet plus a title page.

Fourth Step: Book a 30 minute appointment with Mrs. Hallonquist to have your **product approved**. **Your product must receive final approval two weeks prior** to your presenting your product to a two-person panel in an evening setting in the school library. **No exceptions can be made.**

Students will receive a "Requirement Met" at the end of the year if they have successfully completed and presented their Graduation Transition Plan "product" via Power Point, scrapbook, Prezi, binder, video or website. The GTP is not assigned a percent or a letter grade, and will not contribute to the student's GPA. However, the quality of a student's presentation may be taken into consideration (weighted up to one third) when allocating the Grade 12 Passport to Education Award.

Students should tackle their GTP understanding that nothing is "written in stone", and that plans sometimes change. Students must realize that while the expectation is to produce a GTP that reflects what the student would like to pursue at this point in his/her life, the real focus is on the process of creating the GTP, and the framework that each student uses to plan and make decisions about future opportunities.

Kelowna Christian School organizes three major presentation evenings (one in November and two in April) during which students present and defend their GTPs to a panel consisting of a KCS teacher/staff person and a community member. This mandatory presentation (including answering panelists' questions) lasts 25 minutes.

Presentation instructions will be given to the student at the time their GTP "product" is finally approved by Mrs. Hallonquist, two weeks prior to the student's assigned presentation evening.

An important part of the process is adhering to deadlines. It is expected that each Grade 12 student will exercise accountability in completing his/her GTP prior to the stated due dates. Procrastination or avoidance of this responsibility may jeopardize graduation, scholarships and/or bursaries.

Graduation Transition Plan Presentation Evenings:

- a) Tuesday, November 20, 2012, 30 minute time slots beginning at 7:00 p.m.
- b) Wednesday, April 17, 2013, 30 minute timeslots beginning at 7:00 p.m.
- c) Thursday, April 18, 2013, 30 minute timeslots beginning at 7:00 pm.

Advantages of presenting one's GTP in November:

- ✓ Ability to better prepare for one's intended post-secondary institution
- ✓ Greater chance of receiving scholarships
- ✓ Less stress during Semester 2 of grade 12, which is already very hectic
- ✓ Opportunity to have his/her name entered into a draw for a substantial prize

Please complete all of the following sections. When you have completed all of the sections, make a 30 minute appointment to have your work approved by Mrs. Hallonquist prior to transferring the information into the creation of your final GTP product for presentation.

SECTION 1 – WHO AM I?

The one **Activity** I love to do is: _____

_____.

Three **Strengths/Gifts** (or things I am really good at) I have are: _____

SECTION 2 – MY LIFESTYLE:

1. For **Breakfast**, I typically eat: _____

2. For **Lunch**, I typically eat: _____

3. For **Dinner**, I typically eat: _____

4. My **Friends/Peers** enrich my lifestyle by: _____

5. I have made Choices That Impact My Lifestyle. (e.g. I have chosen to save 10% of my earnings; I will continue to play sports as an adult; I have chosen to limit the playing of video games to 2 hours per week).

The **Choices** I have made are: _____

6. I get **Exercise** by: _____

7. I **Relax** with my family by: _____

5. My **ACCOMPLISHMENTS** and **ACTIVITIES** include: (list all your accomplishments and activities)

Outstanding Class Work/School Projects:

Grade 10 _____

Grade 11 _____

Grade 12 _____

Sports:

Grade 10 _____

Grade 11 _____

Grade 12 _____

Drama/Music:

Grade 10 _____

Grade 11 _____

Grade 12 _____

Mayor's Youth Forum: Grade _____ Semester _____

Church Activities:

Grade 10 _____

Grade 11 _____

Grade 12 _____

Missions/Humanities Trips:

Grade 10 _____

Grade 11 _____

Grade 12 _____

Other School/Community/ Activities:

SECTION 5 - WHAT ARE MY FUTURE PLANS – WHERE AM I GOING?

During the year 2013-2014, I plan to: _____

I have researched this option through the following methods: (must use at least 3 of these)

Speaking with representatives at a Career Fair	
Investigation through Career Cruising (www.careercruising.ca)	
Reading: (Name title of book or article)	
Looking at a Canadian website for this option (name the website)	
Job shadow or work experience at: (name the organization or business)	
Interviews with: (name of person/s you have spoken with about this option)	
Volunteering with: (name the organization or business)	
Visited: (name of person, facility, or university/college campus)	
Working at: (name the business or organization)	
Have sought to find God’s will for my year 2013-14 through reading His Word, by engaging in listening prayer, by assessing circumstances and by listening to God’s voice through the Church.	
Other:	



SECTION 6 – MY FINANCIAL PLAN from September 2013 to August 2014 is as follows:

INCOME:

Savings	
Family contributions (e.g.RESP's)	
Expected earnings from part or full-time work	
Scholarships and bursaries	
Gifts from relatives	
Other	
Total Income	

EXPENSES:

EDUCATIONAL EXPENSES:(if applicable)	
Tuition for 2 semesters	
Student Fees for 2 semesters	
Textbooks for 2 semesters	
Supplies (pens, notebooks, computer, paper, etc.) for two semesters	
Additional course costs (special equipment, photocopies, field trips) for 2 semesters	
*Subtotal Educational Expenses	*

continued on next page...

LIVING EXPENSES: Indicate Parents will pay (P), <u>or</u> Student will pay (S) ---->	Amount+ (P) or (S)
Rent (at home or on campus? Underline)	
Meals (at home or a campus meal plan? Underline)	
Utilities (phone, cable, internet, hydro, city water charge)	
Extra groceries (healthy snacks)	
Household supplies (cleaning, laundry)	
Transportation (e.g. car payments, gas, carpool, car maintenance, tires, bus pass)	
Personal (haircuts, cosmetics, shampoo, personal hygiene, toilet tissue)	
Fitness programs/activities (e.g. gym membership)	
Clothing	
Entertainment (meals & coffee out, videos, Itunes, movies, concerts)	
Medical, dental, eye care	
Gifts	
Trips (vacation, travel between post-secondary institution and home)	
Charitable donations (e.g. tithe)	
*Subtotal Living Expenses	*
TOTAL EXPENSES, Educational and Living (add the 2 cells marked with * to get this total)	

Income minus expenses that student will pay = _____

SECTION 7 – LONG-TERM CAREER GOAL (PLAN A)

1. My **long-term career goal** is to: _____

2. I have **researched** this career by:

Speaking with representatives at a Career Fair	
Investigation through Career Cruising (Website is: www.careercruising.ca Username is: kelownachristian Password is: school)	
Reading (Name title of book or article)	
Looking at a Canadian website for this option (name the website)	
Job shadow or work experience at: (name the organization or business)	
Interviews with: (name of person/s you have spoken with about this option)	
Volunteering with: (name the organization or business)	
Visited: (name of person, facility, or university/college campus)	
Working at: (name the business or organization)	
Have sought to find God's will for my long-term career through reading His Word, by engaging in listening prayer, by assessing circumstances and by listening to God's voice through the Church.	
Other:	

3. The **advantages** of working in this career/job are:

a) _____

b) _____

c) _____

4. The **disadvantages** of working in this career/job are:

a) _____

b) _____

c) _____

5. The **duties/responsibilities** I would undertake in working in this career/job would include:

a) _____

b) _____

c) _____

5. The **post-secondary training** required to do work in this career/job is: _____

6. The **personal skills/attributes** required to work in this career/job are: _____

7. The **salary** I would receive in this career/job would be _____ per hour, or _____ per year.

8. I **could progress** in this career/job to become a: _____

9. A **day in this career/job** would involve the following activities: _____

10. According to **labour market reviews**, my chosen career would likely offer the following **future job openings**:

11. **To stay current** in this career/job, I **would need to**: _____

12. The **tuition per year** to train for this career/job at _____ (Name the postsecondary institution) is \$ _____ per semester or _____ per year.

SECTION 8 – HOW AM I GOING TO GET THERE? (Please check.)

____ I realize I must prepare a **Title Page** to be included at the beginning of my “product” including: My **Full Name, “Graduation Transition Plan”, “Kelowna Christian School”, Date of my GTP Presentation.**

____ I have prepared a **Resume.** (See page 16 for Resume Format.)

____ I have created a **Financial Plan** for the year September 2013 – August 2014 (p.p. 10 - 11).

____ I have obtained a **Letter of Reference** from _____.
(Complete the **Letter of Reference Form**, page 19, and give it to your referee at the time you request a reference.)

SECTION 9 – MY HEALTHY LIVING PLAN for LIFE AFTER K.C.S.

To lead a healthy and balanced life after I leave Kelowna Christian School:

1. I will **improve my eating habits** by _____



2. I will **manage stress** by: _____



3. I will **improve my relationship with God, prayer and other spiritual disciplines**, (and in so doing will enhance my healthy living plan) by: _____



4. I plan to **stay connected to a local church** after I leave KCS. Two churches I would like to check out that are close to where I will be living are: _____ and _____.



5. I will **stay fit** by engaging in the following activities: _____



Career/Education Exploration, Planning, Preparation and Funding

BC Ministry of Education	http://www.bced.gov.bc.ca/
Education Planner	http://www.educationplanner.bc.ca/
Work Futures	http://www.workfutures.bc.ca/
What's Key	http://www.whatskey.org
Career Cruising	www.careercruising.com User Name – kelownachristian Password - school

Explore Post-Secondary Institutions and Funding	www.aucc.ca www.pas.bc.ca/site_map.htm (to apply to BC Institutions) www.schoolfinder.com www.studentawards.com www.studentscholarshipscanada.com www.studentscholarship.com
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Comparing Courses from Out-of-Province

BC Council of Admissions and Transfers	www.bccat.bc.ca
BC Transfer Guide	www.bctransferguide.ca

Registering for Special Tests

LPI (Language Proficiency Index)	www.lpi.ubc.ca
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(Students who do not make the cutoff percentage in English 12 at their university of choice must write the L.P.I. test.)

Test of English as a Foreign Language (T.O.E.F.L.)	www.ets.org (Foreign students may need to write the T.O.E.F.L. exam as a prerequisite for university admission.)
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SAT (Scholastic Aptitude Test)	www.collegeboard.com Grade 11 and 12 students who plan to attend an American college/university must write the S.A.T. – with rare exceptions. Students planning to write should register early under “International Registration”. Grade 10 students may write the PSAT.
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Finding Distance Education Courses

www.learnnowbc.com	www.openschool.bc.ca
www.bconlineschool.ca	

RESUME FORMAT

PERSONAL INFORMATION

- Name
- Address
- Telephone Number
- Email address

EDUCATIONAL GOALS AND CAREER GOALS

- Indicate the post-secondary educational institutions to which you have applied
- Indicate the career path you are planning

EDUCATION

- High School
- Middle School
- Elementary School

AWARDS/SPECIAL RECOGNITION/POSITIONS OF LEADERSHIP

- List by most recent, starting with grade 12, then grade 11, then grade 10

COMMUNITY/SCHOOL ACTIVITIES

This includes any extra-curricular involvement outside of classroom time in either the school or the community.

- List by most recent starting with grade 12, then grade 11, then grade 10
- List all community/school activities and organizations in which you have given of your time
- Include an indication of the number of hours you have committed to each of these involvements

WORK EXPERIENCE

- List work experience placements or relevant job shadows

OTHER TRAINING AND SPECIAL SKILLS

- List workshops, certificates, etc

REFERENCES

List your references

Letter of Reference Request Form

STUDENT: _____

Date of Request: _____ Letter Required by (date): _____

Purpose of Letter of Reference: Job ___ Grad Transition Plan ___ C.O.B.S.S. application ___

Scholarship ___ Exact name of scholarship _____

Other purpose for this letter of reference: _____

The letter should be addressed to: **To Whom It May Concern OR** to the following name/address:

In your letter, please feel free to comment on the following categories:

Concern for others
Citizenship

Responsibility
Work Habit/Ethic

Commitment to Tasks
Co-operation

Initiative
Integrity

Academics
Realistic Goals

School involvement:

Community involvement:

Hobbies/Interests:

Volunteer Work:

Previous/Current Employment:

Future Plans:
